



POLICIES AND PROCEDURES

Section Title: Board of Directors	Section Reference: BD
Policy Title: Director-At-Large Protocol	Policy Number: BD-015

POLICY STATEMENT:

The Board recognizes it is important that the director-at-large properly have their duties, expectations and remuneration outlined.

PURPOSE: To outline the expectations, remuneration and duties of the Student Centre Director-At-Large.

DUTIES: The Director-At-Large shall:

1. Attend all meetings of the Board of Directors (BoD).
2. Attend all meetings of the Executive Committee.
3. Act in coordination with the Executive Committee to host an annual event open to the YORK UNIVERSITY STUDENT CENTRE's user groups for the purpose of enabling user input and to provide responses to concerns.
4. Perform other duties from time to time as prescribed by the BoD.

EXPECTATIONS: The Director-At-Large is expected to:

1. Be available to the various York constituencies.
2. Respond to Student queries, complaints, and communications.
3. Attend all YORK UNIVERSITY STUDENT CENTRE goal planning sessions that they are invited to.
4. Keep and update an organized binder.

5. Prepare an adequate transition for the incoming Director-At-Large.

REMUNERATION: The Director-At-Large:

1. Will be entitled to an honorarium of \$600.00 per fiscal year.
2. Will have the means in which they can fulfil their duties and expectations provided by the YORK UNIVERSITY STUDENT CENTRE, within reason.
3. Will complete an honorarium form to be approved by the Board

Contact Person (title):	Chairperson / Executive Director
Cross-Manual Reference:	
Monitoring Tools:	Board Minutes
Relevant Forms:	N/A

Board Approval Date:	25 October 2000
Review Dates:	Annual
Revised Date(s):	29 April 2013 23 April 2024 (Removal of Gendered Pronouns)
Last Reviewed By:	YUSC Vice-Chair